



AUTHORIZATION FORM FOR PRE-SCOPING MEETING

Applicants for discretionary permits have the option to request a "Pre-Scoping Meeting" with DPLU staff prior to distribution of the final Scoping Letter. Items to be discussed include planning issues identified by staff during the preliminary review of the application, preliminary processing schedule, and associated processing costs. The meeting dates and times are scheduled for every Wednesday at 1:30 and 3:30 and will be held approximately 30 days after the application is submitted to DPLU. If a Pre-Scoping Meeting is requested, it will be scheduled at project intake. The Pre-Scoping Meeting is not mandatory and may be waived by the applicant below. The applicant must sign the request for a Pre-Scoping Meeting or the waiver of the Pre-Scoping Meeting.

Date_____

Applicant Name_____

☐ **I wish to waive the pre-scoping meeting with staff:**

Applicant Signature_____

☐ **I hereby request a Pre-Scoping Meeting and acknowledge that the Pre-Scoping Meeting may cause a delay in the issuance of the Scoping Letter of no more than seven (7) days.**

Applicant's Signature_____

The meeting will be scheduled at project intake.

Date_____ Time_____

Conference Room_____

Please contact the your Project Manager if you need to change the scheduled date and time of the Pre-Scoping Meeting.

CASE NUMBER _____



DPLU-176 (10/03)